

ATR Recovery Support Group Service Descriptions and Documentation Requirements



ATR Recovery Support Group Documentation Requirements

1. An original client signature is required on a daily sign-in log to document the consumer was present each day a service was billed for that consumer. The client signature must also include the client's name in legible print and the date and time the signature was made.
2. Exact beginning and ending times of group must be recorded in documentation and used for billing purposes in CIMOR.
3. Services provided should be based on service definitions.
4. Documentation in the CIMOR service note section must reflect services provided and include specific topics, focus or outline of group, individual consumer participation, attitude, reaction and response to group.
5. Recovery Group key definition components; recovery, support, mutual encouragement, connection to others and sharing similar experiences.
6. Spiritual Group key definition components; spirituality, relationship with a higher power, coping with life changes, positive values or principles, identification of life purpose and mission, achieving serenity and peace of mind, responsible decision making, social engagement and developing family responsibility.
7. Work Preparation Group key definition components; finding or maintaining employment, completing applications, developing a resume, job interviews, how to address criminal history, employability skills development, appropriate dress, behavior and communication.

ATR Recovery Support Group Definitions

Recovery Counseling-Group, Qualified, *Unit of Service:* ¼ Hour *Firm, Fixed Price:* \$3.00 Group facilitator and at least two clients. The purpose of the group is to provide support for individuals in recovery by offering mutual encouragement and becoming connected with others who share similar experiences.

- Group size should not exceed twelve (12) participants.
- Recovery Counseling is not billable while the consumer is participating in any level of ADA contracted clinical treatment.
- Recovery Counseling must be provided by a QSAP.

Recovery Education-Group, Approved, *Unit of Service:* ¼ Hour *Firm, Fixed Price:* \$2.00 Group facilitator and at least two clients. The purpose of the group is to provide support for individuals in recovery by offering mutual encouragement and becoming connected with others who share similar experiences. This service must be provided by an ATR Approved Provider Staff.

- Group size may not exceed thirty (30) participants.

Spiritual Counseling-Group–Qualified, *Unit of Service:* ¼ Hour *Firm, Fixed Price:* \$3.00 Helping a group of at least two persons to develop spiritually which might include, but is not limited to, establishing or

reestablishing a relationship with a higher power, acquiring skills needed to cope with life changing incidents, adopting positive values or principles, identifying a sense of purpose and mission for one's life, and achieving serenity and peace of mind. Responsible decision-making, social engagement and family responsibility may also be addressed. Spiritual life skills group may only be provided by an **ATR Qualified Clergy**.

- Group size should not exceed twelve (12) participants.

Spiritual Life Skills-Group–Approved, Unit of Service: ¼ Hour Firm, Fixed Price: \$2.00 Helping a group of at least two persons to develop spiritually which might include, but is not limited to, establishing or reestablishing a relationship with a higher power, acquiring skills needed to cope with life changing incidents, adopting positive values or principles, identifying a sense of purpose and mission for one's life, and achieving serenity and peace of mind. Responsible decision-making, social engagement and family responsibility may also be addressed. Spiritual life skills group must be provided by an **ATR Approved Provider Staff**.

- This is an educational, spiritual, and skill-building group.
- Staffing ratio should not exceed 30 paid consumers to one approved staff.

Work Preparation-Group, Approved, Unit of Service: ¼ Hour Firm, Fixed Price: \$2.00 This service is defined as a group interaction with two or more clients that is devoted to assisting individuals in finding or maintaining employment during the course of treatment. This may include, but is not limited to, developing a resume, arranging job interviews, work skills development, and on-the-job training. Services are to be provided by an **ATR Approved Provider Staff**.

- Group size may not exceed thirty (30) participants.

ATR III Group Services Definitions and Documentation Requirements				
Name		Qualifications	Unit	Price
Recovery Counseling (RCGATR3)		QSAP	15 min	\$3.00
Recovery Education (REGATR3)		Approved	15 min	\$2.00
Spiritual Counseling (SCGATR3)		Qualified Clergy	15 min	\$3.00
Spiritual Life Skills (SLSATR3)		Approved	15 min	\$2.00
Work Preparation (WPGATR3)		Approved	15 min	\$2.00
<p><u>ATR Approved Provider Staff</u> are ATR III staff or volunteers who have passed a background screening, have appropriate training and have proof of eligibility to work in the US.</p> <p><u>QSAP</u> (Qualified Substance Abuse Professional)</p> <p>1) A physician or qualified mental health professional who is licensed in Missouri with at least one (1) year of full time experience in the treatment of persons with substance use disorders; 2) A person who is certified or registered as a substance abuse professional by the MSAPCB, Inc.</p> <p><u>ATR Qualified Clergy</u></p> <p>Clergy ordained by a recognized faith group with one of the following credentials: MRSS, MRSS-P, CADC (<i>was CSAC I</i>), CRADC (<i>was CSAC II</i>), CRAADC (<i>was CASAC</i>), RSAP, CCJP, MD, MDiv, BA or MA or Doctorate in counseling, psychology, sociology or closely related field from a nationally accredited educational institution.</p> <p>(A degree must be from a college or university found in the US Dept. of Education's database of accredited schools. The database can be found at http://ope.ed.gov/accreditation .)</p>				